

# Admission Notice

## Chandigarh Campus

Nursery | Session 2022-2023

1. **NAME OF ENTRY LEVEL CLASS:** Nursery
2. **AGE CRITERIA:** 3 Years complete as on 31st March 2022 (Child born between April 01, 2018 and March 31, 2019)
3. **ADMISSION PROCESS FOR NURSERY (ENTRY-LEVEL)**
  - a) Registration form can be collected from the school reception, can be filled online or can also be downloaded from the school's website ([www.chitkaraschool.in](http://www.chitkaraschool.in))
  - b) Issue & Submission of Forms:
    - **General Category:** 7th December 2021 - 18th December 2021
    - **EWS:** 7th December 2021 onwardsDuly filled Admission Application form is to be submitted along with Rs. 100/- (only for general category) as the Registration fee at the School.
  - c) Display of List of Eligible Candidates for the draw:
    - **General Category:** Friday, 14th January 2022
    - **EWS:** Will be informed soon
  - d) Date of Draw of Lots for Entry Level - Nursery
    - **General Category:** Will be informed soon
    - **EWS:** Will be informed soon
  - e) Display of List of Selected Students along with Waiting List:
    - **General Category:** Tuesday, 1st February 2022
    - **EWS:** Will be informed soon
  - f) Deposit of Fee of Selected Students (General Category only): **Must be done by 11th February 2022**
4. **TOTAL NUMBER OF SEATS AVAILABLE ALONG WITH CRITERIA FOR ADMISSIONS:** 120 Seats
  - a) Remaining Seats (General Category)
    - 50% for General Public through draw of lots.
    - 50% for Faculty, Staff, Employees and Alumni of Institutions run by Chitkara Educational Trust.
  - b) Economically Weaker Section (EWS): 25%
5. **DOCUMENTS REQUIRED FOR NURSERY (ENTRY LEVEL)**
  - a) **General Category:**
    1. Self attested photocopy of Birth Certificate which has names of both parents mentioned on it.
    2. Self attested proof of residence (Ration Card/Voter I-Card/Electricity or Water Bill/Tenant's Deed/ Aadhaar Card/Passport etc)
    3. Two passport size photographs of the student/applicant.
    4. Self attested Aadhaar card photocopy of the student/applicant.
    5. Self attested mark sheet/report card of the last 2 years from the last school if attended.
    6. Blood Group Report of the child.
    7. Medical Report/Medical History/Vaccination Record of the child.
    8. Attested copies of legal document if the child is being brought up by a single parent.
    9. Affidavit of guardianship to be submitted if student lives with a local guardian.
    10. Original transfer certificate from the last school attended.
  - b) **EWS Category:**
    1. Self attested photocopy of Birth Certificate which has names of both parents mentioned on it.
    2. Self attested proof of residence (Ration Card/Voter I-Card/Electricity or Water Bill/Tenant's Deed/ Aadhaar Card/Passport etc)
    3. Two passport size photographs of the student/applicant.
    4. Self attested Aadhaar card photocopy of the student/applicant.
    5. Blood Group Report of the child.
    6. Medical Report/Medical History/Vaccination Record of the child.
    7. Attested copies of legal document if the child is being brought up by a single parent.
    8. Attested copy of family income certificate of the current financial year issued by Sub-Divisional Magistrate. (Original proof to be submitted)
6. **ADMISSION TO OTHER CLASSES**
  - a) Admission to other classes/grades is subject to availability of seats.
  - b) Admission forms can be downloaded from our website ([www.chitkaraschool.in](http://www.chitkaraschool.in)), can be filled online or can also be collected from the Admission Office of the school. Please note that the forms at the Admission Office of the school will be available between 9:00 a.m. to 3:00 p.m.