

ADMISSION NOTICE

Nursery | Session 2019-2020



1. **NAME OF ENTRY LEVEL CLASS:** Nursery
2. **AGE CRITERIA:** 3 Years complete as on 31st March 2019 (Child born between April 01, 2015 and March 31, 2016)
3. **ADMISSION PROCESS FOR NURSERY (ENTRY-LEVEL)**
 - a) Registration form can be collected from the school reception or can also be downloaded from the school's website (www.chitkaraschool.in)
 - b) Issue & Submission of Forms:
 - **General Category:** 3rd - 14th December 2018
 - **EWS:** 3rd - 14th December 2018Duly filled in Admission Application form is to be submitted along with Rs. 100/- as the Registration fee at the School.
 - c) Display of List of Eligible Candidates:
 - **General Category:** Wednesday, 16th January 2019
 - **EWS:** Wednesday, 16th January 2019
 - d) Date of Draw of Lots for Entry Level - Nursery
 - **General Category:** Thursday, 24th January 2019 at 11:00 AM
 - **EWS:** Monday, 28th January 2019 at 3:30 PM
 - e) Display of List of Selected Students along with Waiting List:
 - **General Category:** Thursday, 31st January 2019
 - **EWS:** Thursday, 31st January 2019
 - f) Deposit of Fee of Selected Students (General Category only): By February 12, 2019
4. **TOTAL NUMBER OF SEATS AVAILABLE ALONG WITH CRITERIA FOR ADMISSIONS:** 120 Seats
 - a) Economically Weaker Section (EWS): 25%
 - b) Remaining Seats (General Category)
 - 50% for General Public through draw of lots.
 - 50% for Faculty, Staff, Employees and Alumni of Institutions run by Chitkara Educational Trust.
5. **DOCUMENTS REQUIRED FOR NURSERY (ENTRY LEVEL)**
 - a) **General Category:**
 1. Self attested photocopy of Birth Certificate which has names of both parents mentioned on it.
 2. Self attested proof of residence (Ration Card/Voter I-Card/Electricity or Water Bill/Tenant's Deed/ Aadhaar Card/Passport etc)
 3. Two passport size photographs of the student/applicant.
 4. 1 passport size photograph each of Father and Mother.
 5. Attested copies of legal document if the child is being brought up by a single parent.
 6. Affidavit of guardianship to be submitted if student lives with a local guardian.
 - b) **EWS Category:**
 1. Self attested photocopy of Birth Certificate which has names of both parents mentioned on it.
 2. Self attested proof of residence (Ration Card/Voter I-Card/Electricity or Water Bill/Tenant's Deed/ Aadhaar Card/ Passport etc)
 3. Two passport size photographs of the student/applicant.
 4. Self attested receipt of family income certificate of the current financial year.
 5. Attested copies of legal document if the child is being brought up by a single parent.
 6. Affidavit of guardianship to be submitted if student lives with a local guardian.
6. **ADMISSION TO OTHER CLASSES**
 - a) Admission to other classes/grades is subject to availability of seats.
 - b) Admission forms can be downloaded from our website (www.chitkaraschool.in) or can be collected from the Admission Office of the school. Please note that the forms at the Admission Office of the school will be available from Monday, December 3rd, 2018 till Friday, December 14th, 2018 between 8:00 a.m. to 3:00 p.m.